

# Employer Information Packet

Louisiana Adverse Childhood Experiences Educator Program  
East Baton Rouge Parish Regional Cohort Application

## Program Information

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To Whom It May Concern:

The Louisiana Adverse Childhood Experiences (ACE) Educator Program, Mayor Sharon Weston-Broome's Healthy City Initiative (Healthy BR), and the Louisiana ACE Initiative are excited to announce recruitment for a cohort of ACE Educators to be trained in East Baton Rouge Parish.

Demand for presentations and education about the Kaiser Adverse Childhood Experience (ACE) study and its community applications has grown rapidly. You are receiving this letter because your employee has been identified as a potential candidate to become an ACE Educator as part of regional efforts to meet this demand and incorporate an understanding of the Adverse Childhood Experience (ACE) study into policy and practice.

The Kaiser Adverse Childhood Experience (ACE) Study links the short and long term effects of negative experiences in childhood to a multitude of health and social problems. The scope of the ACE Study and its implications make it an ideal platform for facilitating collaboration between diverse people, organizations, and service sectors working to improve health and wellbeing across the lifespan. In an effort to maximize the potential of such collaborations, Dr. Robert Anda, co-principal researcher of the ACE study, and Laura Porter, the Director of ACE Partnerships in Washington State, combined their respective expertise to form ACE Interface, an organization dedicated to developing an evidence-based approach to affect the community level changes necessary to improve health and quality of life. Several states, including Alaska, Montana, Wisconsin, and Minnesota, have partnered with ACE Interface to adopt their training approach in response to the increasing demand for presentations and education about the ACE concepts and their community applications. The ACE Interface training approach is designed to support the rapid dissemination of ACE and resilience science education by establishing a team of highly skilled, well-trained educators.

In 2015, child-focused organizations across the state recognized the potential of statewide ACE education and formed the LA ACE Initiative, an organization dedicated to promoting a common understanding of ACEs and resilience within the communities and child- and family-serving workforces of Louisiana. The Tulane Institute of Infant and Early Childhood Mental Health partnered with the Bureau of Family Health and the LA ACE Initiative to create the LA ACE Educator Program that same year. The LA ACE Educator Program then collaborated with ACE Interface, LLC to build community awareness across the state via robust and knowledgeable network of trained Educators. To date, two

cohorts totaling over 50 ACE Educators have been trained to present the ACE Interface curriculum and engage audiences in discussion about ACEs and resilience science.

Acknowledging and addressing the burden of ACEs on the Capitol-area is one of the Mayor’s Healthy City Initiative’s (Healthy BR) essential objectives in working toward improving health and well-being for all of Baton Rouge’s citizens. Together, Healthy BR and the ACE Educator program are recruiting interested individuals to apply for a **three-day ACE Educator Training Event on September 19-21, 2018**. You are receiving this packet because your employee has expressed interest in becoming an ACE Educator.

Employer support for our candidates is absolutely essential for the success of the LA ACE Educator Program. In this packet we have provided additional information about the training curriculum, prerequisites, ACE Educator certification requirements and the Employer Statement of Support. If you have additional questions or concerns, contact Program Coordinator Alissa Luis Yates at [alissa.luisyates@la.gov](mailto:alissa.luisyates@la.gov).

## ACE Educator Training Content and Curriculum

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ACE Interface provides instruction to ACE Educators in four content areas:

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| <b>1. The Science &amp; Why It Matters</b>                  | <ul style="list-style-type: none"><li>• Transformative public health discoveries</li><li>• Neuroscience</li><li>• ACE Study</li><li>• Resilience</li><li>• Systems Science</li></ul>   |
| <b>2. Societal Dynamics Related to ACEs and ACE Effects</b> | <ul style="list-style-type: none"><li>• How perceptions, attitudes and mental models influence ACE prevalence in society</li><li>• Why the ACE Interface training approach is key to affecting societal dynamics</li><li>• How the ACE Interface training model has worked in other states</li></ul> |
| <b>3. Adult Learning</b>                                    | <ul style="list-style-type: none"><li>• How adults learn</li><li>• Cooperative learning environments</li><li>• Effective public speaking</li><li>• Importance of physically and emotionally safe learning environments</li><li>• Practical examples and tools</li></ul>                              |
| <b>4. Becoming a Trained Educator</b>                       | <ul style="list-style-type: none"><li>• Objectives</li><li>• Specific instruction on the Sample PowerPoint for Speakers</li><li>• Audiences and anticipated audience responses to the presentation</li><li>• Fielding difficult questions</li><li>• Staying current on content</li></ul>             |
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## Prerequisites for Becoming an ACE Educator

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- Availability to attend the ACE Educator Training Series on September 19-21, 2018
- Demonstrated ability to train or teach adults and youth
- Basic skills using PowerPoint, laptop, projector, and DVD player (stand alone or computer based)
- Ability to travel for presentations throughout the Florida Parishes region, or home/work region for statewide applicants
- Demonstrated ability to effectively reach into a community or audience of strategic importance
- Commitment to ACE Educator requirements— ability to commit time for presentations, peer evaluation, workshops, and continuing education
- Commitment to developing as an educator, interest in/openness to supplemental trainings
- Awareness of own biases, social awareness, and emotional management skills
- Support from employer or organizational leadership as indicated by completion of the Employer Statement of Support. If applicant is self-employed or unemployed, please indicate on the Employer Statement of Support.

## ACE Educator Certification Requirements

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1. Educators must attend the three-day ACE Educator Training Series to be a candidate for certification
2. Educators agree **to present the ACE material (with a co-educator) twice in the first 6 months** post-training. One of these two presentations must occur within **60 days** of the ACE Educator Training Series. These presentation may occur with your colleagues, community groups, or other audiences suggested by program staff. **Presentation length is approximately two hours.**
3. Educators agree to **attend and evaluate two peer presentations in the first 6 months** post-training. Peer evaluation requests will be sent from the Program Coordinator or designee.
4. Educators agree to co-present this material during their certification process. We encourage you to co-present even after you are certified; however, it will not be required. Co-presenting will help us provide you with critical support and will provide us with an additional vehicle for monitoring quality.
5. Educators may schedule their own presentations; however, you must let program staff know so evaluations may be prepared in advance and the outreach is recorded. (Forms will be provided)
6. Educators agree to use standard evaluations (either electronic or in hard copies – based on the audience) which will be sent directly to designated program staff.
7. Educators agree to participate in Regional Peer Support Meeting provided twice yearly by program staff.

8. Educators agree to be a part of an ongoing Community-of-Practice. Program staff will hold support calls, face to face meetings, and opportunities for feedback as this evolves. You may be required to participate in continuing education webinars as additional support needs are identified.
9. Once certified, Educators agree to conduct a **minimum of four presentations annually**.

## Employer Statement of Support

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I \_\_\_\_\_ am aware that \_\_\_\_\_ has been identified as a potential candidate for the Louisiana ACE Educator Program. As the applicant's employer, I am aware of the time commitment that will be required by the applicant, including the 3-day ACE Educator Training Series on September 19-21, 2018, twice yearly Regional Support Meetings, additional continuing education opportunities, and a minimum of 4 (2 hour) presentations annually and 2 (2 hour) peer-evaluations within the first 6 months post-training.

I have received and read the following Employer Information Packet, including program information, ACE Educator training content and curriculum, prerequisites for becoming an ACE Educator, and ACE Educator certification requirements.

I believe that becoming an ACE Educator complements my employee's current scope of work. Thus, I understand and support the work that the applicant will be involved in if invited to become an ACE Educator.

Name \_\_\_\_\_ Date \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_

I \_\_\_\_\_ am self-employed or unemployed and the Employer Statement of Support does not apply.

*Once completed, please return this form to the applicant for upload to the online application.*